

Killam Memorial Chair at Dalhousie University
Terms of Reference – Revised 2021

Dalhousie University is proud to be a Killam Institution. Funding for the Killam endowment came from eminent Canadian financier Izaak Walton Killam (1855-1955) and his wife Dorothy Johnston Killam (1900-1965). Since 1965, the Killam Trusts have supported over 7000 fellowships and scholarships, and awarded more than 134 Canada Council Killam Prizes, which are among Canada's most prestigious awards for lifetime achievement in Health Sciences, Natural Sciences, Engineering, Social Sciences and Humanities. In addition to Dalhousie University, the other Killam Institutions are the Montreal Neurological Institute at McGill University, University of Alberta, University of British Columbia, and University of Calgary.

The Killam Memorial Chair is a preeminent award at Dalhousie. The holder of a Killam Memorial Chair at Dalhousie is expected to: i) be a research leader at the University; ii) pursue a research program that advances University and Faculty research priorities; iii) present a highly positive profile for research both internally and externally.

Killam Chairs are available at for Established Research Leaders and Early Career Researchers (no more than 10 years from completion of Ph.D.). Killam Chairs are held for a five-year term.

- The Killam Memorial Chair for Established Research Leaders holds a value of \$100,000/yr in salary relief with an additional Faculty commitment at a minimum of \$25,000/yr in research funding to support the Chair;
- The Killam Memorial Chair for Early Career Researchers hold a value of \$50,000/yr in salary relief with an additional one time start-up commitment of \$15,000 from the OVPRI and Faculty commitment of \$10,000/yr in research funding to support the Chair.

A. Selection Process

1. The account funding the Killam Chairs is reviewed annually to determine the feasibility of appointing new Chairs.
2. If the appointment of new Chairs is possible, the Deans are informed and are invited to submit proposals for a Killam Chair in their Faculty. Deans are to take into account Dalhousie's commitment to principles of equity, diversity and inclusion in their nominations.
3. A committee co-chaired by the Provost and Vice President Research and Innovation will review the nominations.
4. A letter of recommendation for each new Chair and supporting Nomination Package is then submitted by the committee to the Killam Trustees seeking approval.

B. Nomination Package Requirements

1. A completed nomination form (attached);
2. A letter from the **Dean** indicating fit into Faculty's research priorities and amount of research funding being offered;
3. The CV of the nominated candidate.

C. Appointment Guidelines:

1. Tenured and tenure-track faculty members, including new hires, are eligible.
2. Appointees cannot hold a CRC and Killam Chair simultaneously.
3. Appointments are normally for a maximum of five years.
4. Chairs can hold the title, unfunded, for a further term of five years upon written recommendation of the Dean and approval by the Provost and the VP Research and Innovation.

5. Up to 5 Killam Chairs at the Established Research Leader level (or equivalent combination of Killam Chair at the Established Research Leader and Early Career Researcher level, may be held at one time) depending upon available funds.
6. A minimum of two funded Chairs will be in place at all times.
7. These Chair Guidelines are to be reviewed every five years; the first review was completed on July 2, 2016; the second review was completed April 26, 2021.



**DALHOUSIE
UNIVERSITY**

Nomination Proposal for Killam Memorial Chair

- Complete Sections 1-8
- Use 11-point font minimum
- Please do not exceed 3 pages

Please check the appropriate box:

Established Leader

or Early Career*

1. Area of Expertise:

2. Alignment of this area to Dalhousie's Research and Innovation Strategic Direction and the Faculty's Strategic Research Plan:

3. Justification of why this area has scientific or scholarly importance at this time:

4. Faculty/departmental resources available to support proposed Killam Memorial Chair:

\$ _____

Space (sq. ft. and location, if appropriate):

Non-financial resources (for example, mentorship, research collaborations and networks, core facilities, etc.):

5. Fit of this area with other researchers/Faculties at Dalhousie:

6. Long-term vision of this research area:

7. Relevance of this area to Nova Scotia:

8. Please describe how principles of equity, diversity and inclusion were employed in selection of the Chair candidate.

FACULTY OF _____

(Signature of Dean)

Date

***Early Career researchers are normally no more than 10 years from completion of their Ph.D.; recognizing that career breaks exist, such as maternity, parental or extended sick leave, clinical training, etc.**